

## Function Charges for 2017

### Function Room Hire from 1st January

<b>Room</b>	<b>Meeting 1/2 Day</b>	<b>Meeting Full Day</b>	<b>Reception</b>	<b>Lunch</b>	<b>Dinner</b>
<b>Ex VAT (VAT)</b>					
<b>Gun</b>	<b>£173.25 (207.90)</b>	<b>£236.25 (283.50)</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>Sargent</b>	<b>£173.25 (207.90)</b>	<b>£236.25 (283.50)</b>	<b>£128.10 (153.72)</b>	<b>£84.00 (100.80)</b>	<b>£115.50 (138.60)</b>
<b>C/Owen</b>	<b>£204.75 (245.70)</b>	<b>£262.20 (315.00)</b>	<b>£157.50 (189.00)</b>	<b>£99.75 (119.70)</b>	<b>£131.25 (157.50)</b>
<b>Reading</b>	<b>N/A</b>	<b>N/A</b>	<b>£157.50 (189.00)</b>	<b>N/A</b>	<b>N/A</b>
<b>Dining</b>	<b>N/A</b>	<b>N/A</b>	<b>£257.25 (308.70)</b>	<b>£157.50 (189.00)</b>	<b>£178.50 (214.20)</b>

**VAT is chargeable if any refreshment is served in the room  
Half Day Hire 0900 / 1400 and 1400 / 1800**

### Catering Charges

Full English Breakfast served in the dining room: £18.20 per person (non-resident)

Continental Breakfast: £11.30

Tea / Coffee: £1.35 per person, per session

Tea / Coffee and Biscuits: £2.20 per person, per session

Tea / Coffee and Danish: £3.25 per person, per session

Fresh Fruit: £3.25 per person

Assorted Sandwiches: £3.90 per round (£7.80 two rounds)

Pre dinner canapés £11.60 per person

Canapés: £16.00 per person

Finger Buffet: £18.10 per person - Minimum 15 persons

Hot Fork Buffet: £18.60 per person - Minimum 12 persons (not including starter or sweets)

Cold Fork Buffet: £23.90 per person - Minimum 15 persons (not including starter or sweets)

Standard Three Course Meal with Coffee & Mints: £37.00 per person

Visual equipment and price list available on request

A staff charge will be made and confirmed by the office where applicable

A 7.5% service charge will be added to the final food and beverage accounts

All function menus, wine list and bar prices are available on request